

Central Carroll Recreation Council Meeting Minutes

Meeting Date: 14 January 2014
Meeting Time: 7:00 p.m.
Meeting Location: Mechanicsville Elementary School

Attendees:

Robert Freter	President	
Sheldon Topolsky	Vice President	
Lona Greensfelder	Treasurer	
Jim Lane	Secretary & Finksburg Baseball	
Steve Krouse	Community Coordinator	
John Fitzgerald	Member At Large & Gamber Football Program Rep	
Chris Johnson	Member At Large & Gamber Lacrosse Program Rep	
Kevin Stewart	Member At Large & Gamber Lacrosse Program Rep	A
Eric Mersinger	Member At Large & Gamber Travel Basketball Program Rep	
Dave Roth	Member At Large & Central Carroll Soccer Program Rep	
Loren Lustig	Dept. Recreation & Parks – Recreation Coordinator	
Tracey Rohrback	Check-Hers Lacrosse	
Julie Crone	Crusader Football and Cheer	
Sue DiPietro	Field Hockey	
Mat Tiaht	Finksburg Softball	
Bruce Coyle	Finksburg Softball	
Mark Funka	Central Carroll Soccer Club	

A: denotes absent

Agenda:

1. Meeting Called to Order
2. Introduction of Attendees
3. Review & Approval of Previous Meeting Minutes
4. President's Report
5. Community Coordinator's Report
6. Carroll County Department of Recreation Report
7. Treasurer's Report
8. Program Reports
9. Old Business
10. New Business
11. Open Forum (Comments, Questions & Concerns)
12. Announcement of the next Meeting
13. Adjournment

Meeting Notes:

1. **Meeting Called to Order / Introduction of Attendees:** Meeting was called to order at 7:05 p.m.
2. **Review & Approval of Previous Meeting Minutes and Action Items:** Minutes from the 10/8/13 Meeting were approved. Approved minutes will be sent to Ron Seibel for posting to the website.
3. **President's Report:**
 - **Self Help Projects:** Status of the 2013 Self Help Projects:
 - Deer Park Fence - \$3,460.35 Approved; completed/installed
 - Topsoil and seed - \$5,390.00 Approved; need to organize for Sandymount, College and Deer Park
 - Soccer goals - \$5,172.52 Approved; need to check with Bruce on the order.

- **Last year's Self Help Projects:** With the exception of the Softball field improvements, all of the September 2012 Self Help projects have been completed.
- **Tournament of Champions:** Board unanimously approved a monetary donation for the event.
- **Volunteer of the Year Award:** Lona Greensfelder was the 2013 recipient.

4. **Community Coordinator's Report:** Steve Krouse provided the following update:

- **Draft Use of Field Permits:** Draft permits were passed to Spring Program Reps. Approval from the County expected on or about 1 March.
- **Picture Release Forms at Registrations:** The County has requested that the following Authorization for Use of photographic likeness statement be added to the registration forms for all programs.

I agree to allow Carroll County Recreation and Parks to take and utilize photographic images of the registered individual's for the purpose of promotion and publicizing of the Department programs and/or events. If I prefer to not allow the above registered participant/s to be photographed, I will call 410-386-2103 to register my request.

- **Drivers Licenses for Volunteers:** Starting with the Spring Programs but to fully phased in by Fall, all volunteers over the age of 18 must submit a copy of their drivers license with their volunteer form: http://www.centralcarrollrec.org/Docs/2011_Volunteer_Registration_Form%20_2.pdf
- **Finger Printing / Background Checks:** Not finalized but coming soon; Steve anticipates implementation of this new policy for Fall/Winter 2014. Details are still not formalized or available but it appears that head coaches, at a minimum, (maybe assist coaches) will have to be finger printed and have background checks completed. Once a coach is finger printed the background check will be good while they remain an active coach. If there is a break in service, the coach will need to be finger printed again if they return to coaching. The cost will be approx. \$27 for the finger printing and the programs are expected to absorb that cost via a \$1 - \$1.50 per registration increase. Council decided to await the approved policy and implementation details before taking any action or providing further direction the Programs.
- **FA/CPR/AED Training:** Online classes are available 1/15 thru 1/22 for any volunteers that need training. Cost is \$27. Trainees will need to arrange a time to meet with an instructor between 1/22 – 1/29 to verify skills. Email Lisa Carroll at: lcarroll@ccg.carr.org to receive the registration link.
- **ADA Statement:** Verified that the statement is up-to-date and accurate on the CCRC Website.

5. **Carroll County Department of Recreation Report:** Loren Lustig provided the following update:

- **Self Help:** Spring cycle is rapidly approaching; proposals need to be submitted by 2/4/14 and presentations to the Department of Recreation & Parks are scheduled for 2/26/14.
- **Winter Program Guide:** Available online at: <http://ccgovernent.carr.org/ccg/recpark/prog-13wg/>
- **Freedom Fitness Expo:** Will be hosted at the South Carroll Senior Center on 1/26/14.

6. **Treasurer's Report:** Lona passed out copies of the report and reviewed with the attendees. Additional copies are available upon request.

- **Scholarship Criteria:** The Council met to develop criteria for its annual scholarship; this will be passed once completed.

7. **Program Reports:** Nothing significant to report unless noted below.

- **Adult Fitness:** Exploring possibility of starting a Family Zumba Program
- **Adult Volleyball-drop in @ Sandymount:**
- **Arnis Tae Kwon Do at Mechanicsville:**
- **Arts & Crafts:**
- **Basketball:**
- **Basketball Travel:**
- **Central Carroll Soccer Club:**
- **Check Hers Lacrosse:**

- **Field Hockey:** Proposal for Skills & Fitness Camp in June will be submitted to Council
- **Finksburg Baseball:** Currently has open registration
- **Finksburg Lady Lions Softball:** New Commissioner, Mat Tiahr, and New Assistant Commissioner, Bruce Coyle, attended; Currently in open registration
- **Football/Cheerleading-Gamber Optimist:**
- **Karate at Sandymount:**
- **Lacrosse - Gamber Optimist:** Gamber and CMD is organizationally changing; Tradition (Boys Club lacrosse) is coming in to replace CMD; Program to submit Affiliation Form to describe changes
- **Soccer In-house:**
- **Zumba Fitness:**

8. **Old Business:**

- **Concussion Awareness:** The following link was passed in the agenda: <http://www.cdc.gov/Concussion/>. Lona will forward to Ron for web posting.
- **Facilities:**
 - **Community College Field:** Will use some of the funds form Self Help Project #2 for the college field.
 - **Tennis Courts:** Still in bad shape; Robert to contact County to discuss plans for renovation.
- **Central Carroll Rec Council Website Calendar:** Programs can use it to announce events, activities, registration dates, etc.
- **Dicks Sporting Goods Sponsor:** Good community sponsor; need to work with them at least 60 days before program starts for sponsored discount day.

9. **New Business:** No new business was discussed.

10. **Open Forum (Comments, Questions & Concerns):**

- Friends of Carroll reported that a donation had been received from T. Rowe Price on behalf of Brianna Ruch and the Girls Lacrosse Program. They just weren't certain which Council should receive the donation so Program reps were asked to see if this might be for their program.

11. **Action Items, Next Meeting Announcement and Meeting Adjournment:**

Action Items:

Action Item	Who	Completed ?
Develop a Maintenance "To Do" List for facilities	Robert/Council	
Develop Self Help Project Submission Process	Robert/Council	
Post concussion self-training to the website?	Lona Greensfelder	
Status of Softball self help project?	Dave Tartaglia	
Develop and present a financial analysis	Lona Greensfelder	
Programs review and update web content on the CCRC site	All Programs	

Next Meeting: 11 March 2014

Location: Mechanicsville Elementary

Time: 7:00 p.m.