

Central Carroll Recreation Council Meeting Minutes

Meeting Date: 08 April 2014
Meeting Time: 7:00 p.m.
Meeting Location: Mechanicsville Elementary School

Attendees:

Robert Freter	President	
Sheldon Topolsky	Vice President	
Lona Greensfelder	Treasurer	
Jim Lane	Secretary & Finksburg Baseball	
Steve Krouse	Community Coordinator	A
John Fitzgerald	Member At Large & Gamber Football Program Rep	
Chris Johnson	Member At Large & Tradition Lacrosse Program Rep	
Kevin Stewart	Member At Large & Tradition Lacrosse Program Rep	
Eric Mersinger	Member At Large & Gamber Travel Basketball Program Rep	
Dave Roth	Member At Large & Central Carroll Soccer Program Rep	A
Loren Lustig	Dept. Recreation & Parks – Recreation Coordinator	
Sue DiPietro	Field Hockey	
Bruce Coyle	Finksburg Softball	
Tracey Rohrbach	CheckHers Lacross	
Carolyn Hammett	Crusader Football & Cheer	
Sean Lee	Soccer Summer Camp	

A: denotes absent

Agenda:

1. Meeting Called to Order
2. Introduction of Attendees
3. Review & Approval of Previous Meeting Minutes
4. President's Report
5. Community Coordinator's Report
6. Carroll County Department of Recreation Report
7. Treasurer's Report
8. Program Reports
9. Old Business
10. New Business
11. Open Forum (Comments, Questions & Concerns)
12. Announcement of the next Meeting
13. Adjournment

Meeting Notes:

1. **Meeting Called to Order / Introduction of Attendees:** Meeting was called to order at 7:08 p.m.
2. **Review & Approval of Previous Meeting Minutes and Action Items:** Minutes from the 3/11/14 Meeting were approved. Approved minutes will be sent to Ron Seibel for posting to the website.
3. **President's Report:**
 - **Self Help Projects:** Updates
 - Lacrosse Goals: goals received
 - Sandymount Elementary Playground: Rec Council portion of funding sent to school
 - Deer Park Memorial Field Dugouts: will need to resubmit in the Fall

- **Last year's Self Help Projects:** With the exception of the Softball shed and batting cage, all of last year's Self Help projects have been completed.
4. **Community Coordinator's Report:** Steve Krouse was not present, but the following recurring topics were briefly discussed:
- **Picture Release Forms at Registrations:** The County has requested that the following Authorization for Use of photographic likeness statement be added to the registration forms for all programs.

I agree to allow Carroll County Recreation and Parks to take and utilize photographic images of the registered individual's for the purpose of promotion and publicizing of the Department programs and/or events. If I prefer to not allow the above registered participant/s to be photographed, I will call 410-386-2103 to register my request.
 - **Drivers Licenses for Volunteers:** Starting with the Spring Programs but to fully phased in by Fall, all volunteers over the age of 18 must submit a copy of their driver's license with their volunteer form: http://www.centralcarrollrec.org/Docs/2011_Volunteer_Registration_Form%202.pdf. The Council questioned the need for a driver's licenses and asked how the information would be secured.
 - **Finger Printing / Background Checks:** Not finalized but coming soon; Steve anticipates implementation of this new policy for Fall/Winter 2014. Details are still not formalized or available but it appears that head coaches, at a minimum, (maybe assist coaches) will have to be finger printed and have background checks completed. Once a coach is finger printed the background check will be good while they remain an active coach. If there is a break in service, the coach will need to be finger printed again if they return to coaching. The cost will be approx. \$27 for the finger printing and the programs are expected to absorb that cost via a \$1 - \$1.50 per registration increase. Council decided to await the approved policy and implementation details before taking any action or providing further direction the Programs.
5. **Carroll County Department of Recreation Report:** Loren Lustig provided the following update:
- **Tournament of Champions:** Will be held at McDaniel College on April 10th.
 - **LAX MAX Tournament:** Activities will be held on June 6, 7 and 8th.
 - **Therapeutic Day at the Farm Museum:** June 3rd.
 - **Department News:**
 - **CPR Classes:** Classes are available onsite and/or on line. Lisa Carroll is the POC for questions or additional information. Email Lisa Carroll at: licarroll@ccg.carr.org to receive the registration link.
 - **Severe Weather Policy:** As we enter the Spring/Summer season, thunderstorms are the greatest severe weather risk. Programs were reminded to ensure that the County policy is fully communicated and understood. It is posted on the Rec Council website at: http://www.centralcarrollrec.org/Docs/Severe_Weather_Policy_10-01.pdf
6. **Treasurer's Report:** Lona passed out copies of the report and reviewed with the attendees. Additional copies are available upon request.
- **Scholarship Criteria:** The Council met to develop criteria for its annual scholarship; this will be passed once completed.
 - **Player Fee Evaluation:** The Council has discussed the need to evaluate the field usage fees charged to the Programs for playing on fields/facilities. Discussion was centered around ensure consistent/standard fees are applied. Focus is on the general fund portion of the fee that pays out for things like port-a-pots, donations, self help, etc.
 - **Port-a-Pots:** delivered on 4/8 to site locations; Gamber Lacrosse asked if one of the two delivered to the Main Field at Deer Park could be moved to Megan.
 - **Field Maintenance:** The Council is funding general field maintenance at Sandymount and Deer Park at cost of approximately \$9K/year.
7. **Program Reports:** Nothing significant to report unless noted below.

- **Adult Fitness**
- **Adult Volleyball-drop in @ Sandymount:**
- **Arnis Tae Kwon Do at Mechanicsville:**
- **Arts & Crafts:**
- **Basketball:**
- **Basketball Travel:**
- **Central Carroll Soccer Club:**
- **Check Hers Lacrosse:**
- **Field Hockey:**
- **Finksburg Baseball:**
- **Finksburg Lady Lions Softball:**
- **Football/Cheerleading-Gamber Optimist:**
 - Gamber Football utilized the School System email Alert Notification System to announce registration dates.
 - Received a request from the Fellowship of Christian Athlete's for the Deer Park Main field for July 12 from 9 a.m. – 5 p.m. for a Football Clinic. Clinic will be provided free of charge for any children in grades 5 through 8. The Council unanimously approved this request and will not ask for field usage fees for this first time event.
- **Karate at Sandymount:**
- **Lacrosse - Gamber Optimist:**
- **Soccer In-house:**
- **Zumba Fitness:**

There was discussion over the use of school system alerts for Program announcements. The Council asked about the policies and boundaries when using the alerts. There will be follow-up with Steve Krouse on the subject.

Lona solicited Spot-a-Pot requirements for the Spring Programs.

8. **Old Business:**

- **Concussion Awareness:** The following link was passed in the agenda: <http://www.cdc.gov/Concussion/>. Council agreed that it should be posted. Lona will forward to Ron for web posting.
- **Facilities:**
 - **Community College Field:** Will use some of the funds form Self Help Project #2 for the college field.
 - **Sandymount Walk Path:** Part of the path is getting replaced.
- **Central Carroll Rec Council Website Calendar:** Programs can use it to announce events, activities, registration dates, etc. Programs need to police their information once posted.

9. **New Business:** A Summer Camps for soccer was presented.

- Sean Lee presented a soccer camps:
 - 7 – 11 July, 6:30 p.m. – 8:30 p.m. @ Sandymount; Camp is targeted at ages 6 – 10; Registration cost is \$45 and will be paid directly to Rec Council.

10. **Open Forum (Comments, Questions & Concerns):**

- Executive Board nominations were taken as follows:
 - President: Robert Freter
 - Vice President: Sheldon Topolsky
 - Treasurer: Lona Greensfelder
 - Secretary: None – Jim Lane is stepping down
 - Member at Large: John Fitzgerald

- o Member at Large: Kevin Stewart
- o Member at Large: Chris Johnson
- o Member at Large: Eric Mersinger
- o Member at Large: Dave Roth

Voting will take place during the May meeting.

11. Action Items, Next Meeting Announcement and Meeting Adjournment:

Action Items:

Action Item	Who	Completed ?
Develop a Maintenance "To Do" List for facilities	Robert/Council	
Develop Self Help Project Submission Process	Robert/Council	
Post concussion self-training to the website?	Lona Greensfelder	
Programs review and update web content on the CCRC site	All Programs	

Next Meeting: 12 May 2014

Location: Mechanicsville Elementary

Time: 7:00 p.m.