

## Central Carroll Recreation Council Meeting Minutes

**Meeting Date:** 8 October 2013  
**Meeting Time:** 7:00 p.m.  
**Meeting Location:** Mechanicsville Elementary School

### Attendees:

Robert Freter	President	
Sheldon Topolsky	Vice President	
Lona Greensfelder	Treasurer	
Jim Lane	Secretary	
Steve Krouse	Community Coordinator	
John Fitzgerald	Member At Large & Gamber Football Program Rep	A
Chris Johnson	Member At Large & Gamber Lacrosse Program Rep	
Kevin Stewart	Member At Large & Gamber Lacrosse Program Rep	
Eric Mersinger	Member At Large & Gamber Travel Basketball Program Rep	
Dave Roth	Member At Large & Central Carroll Soccer Program Rep	
Loren Lustig	Dept. Recreation & Parks – Recreation Coordinator	
Tracey Rohrback	Check-Hers Lacrosse	

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A: denotes absent

### Agenda:

1. Meeting Called to Order
2. Introduction of Attendees
3. Review & Approval of Previous Meeting Minutes
4. President's Report
5. Community Coordinator's Report
6. Carroll County Department of Recreation Report
7. Treasurer's Report
8. Program Reports
9. Old Business
10. New Business
11. Open Forum (Comments, Questions & Concerns)
12. Announcement of the next Meeting
13. Adjournment

### Meeting Notes:

#### **Meeting Called to Order / Introduction of Attendees:**

Meeting was called to order at 7:00 p.m.

3. **Review & Approval of Previous Meeting Minutes and Action Items:** Minutes from 9/10/13 Meeting were approved. Approved minutes will be sent to Ron Seibel for posting to the website.

4. **President's Report:**

- **Self Help Projects:** Project proposals were sent to the County. Presentation before the Recreation & Parks Advisory Board occurred on September 25. Expect at least 4 – 6 weeks to hear back regarding approval. Projects submitted are:  
Deer Park Fence - \$3460.35  
Topsoil and Seed - \$5390.00 for a variety of fields  
Soccer Goals - \$5172.52 soccer club will pay Council share if approved.

- **Vandalism:** Multiple incidents at Sandymount including lower shed was broken into. Also a car window was broken with purse stolen.
  - **Last year's Self Help Projects:** The new roof at Deer Park was completed. The dirt delivered to Sandymount Field 2 has been moved to Field 1 by the County. No one knew the status of the Softball programs self help projects. Dave will reach out to Scott to get a status. An extension may be required if projects were not completed.
  - **Volunteer of the Year Award:** The presentation is scheduled for Thursday, November 7<sup>th</sup> @ 7:00 p.m. at the Carroll County Arts Center, 91 West Main Street, Westminster. Lona Greensfelder is a recipient.
5. **Community Coordinator's Report:** Steve reported there were errors on the Flyer sent out to the schools so he will get the correct information for the affected programs posted to the website. Aleta Held is looking at Gerstell School for potential space for her dance program. Steve advised her to ask if they will charge for use of the space. Several of the programs using indoor school space are just starting their classes.
6. **Carroll County Department of Recreation Report:** Loren Lustig provided the following update:
- Lisa Carroll is interested in starting up a CPR Training Program. Identifying a cadre of volunteers to train and certify. Will expand if successful.
  - With the change of the season approaching please refresh yourself with the Inclement Weather Policy. It's located on our website under the "policies" tab at: <http://www.centralcarrollrec.org/>
  - Volunteer of the Year Award ceremony will have a patriotic theme and will recognize community resident that was killed at the Navy Yard.
7. **Treasurer's Report:** Lona passed out copies of the report and reviewed with the attendees. Additional copies are available upon request. Robert asked if we should review the amount programs are charged for field usage fees. Outside programs are charged \$6 per/person. \$1 goes into a general fund and \$5 goes toward a field fund that pays out for field maintenance costs. The council's portion of the self help projects comes out of the general fund. Lona will provide a 1 - 3 year financial analysis detailing income versus expenses.
8. **Program Reports:**
- **Adult Fitness:** Program rep not present
  - **Adult Volleyball-drop in @ Sandymount:** All good.
  - **Arnis Tae Kwon Do at Mechanicsville:** Program rep not present
  - **Arts & Crafts:** Program rep not present
  - **Basketball:** Off season.
  - **Basketball Travel:** All good
  - **Central Carroll Soccer Club:** All good
  - **Check Hers Lacrosse:** All good.
  - **Field Hockey:** Program rep not present
  - **Finksburg Baseball:** All good; may request a cost share to re-construct pitching mound at Deer Park Memorial
  - **Finksburg Lady Lions Softball:** Program Rep not present
  - **Football/Cheerleading-Gamber Optimist:** All good
  - **Karate at Sandymount:** All good.
  - **Lacrosse - Gamber Optimist:** Off season
  - **Soccer In-house:** All good.
  - **Zumba Fitness:** will be staying at Sandymount
- Coed softball is using baseball fields at Deer Park.
  - Haven't heard back from Dance Program to see if Gerstell location worked out.
  - If Program's get information into Steve Krouse by November 1<sup>st</sup>, it will be included in Thanksgiving flier distribution.
  - Spring Field Requests will be due by December 1<sup>st</sup>.

9. **Old Business:**

- **Concussion Awareness:** The following link was passed in the agenda:  
<http://www.cdc.gov/Concussion/>. Lona will forward to Ron for web posting.
- **Leasing of Field Space:** A Carroll County Times article highlighted this topic and Bill Warburton received a couple of leads but none that met our needs at this time. Cascade Lake has space for lease but it needs leveling and is quite a bit out of our target area. He believes Spring field space will be especially tight and both soccer and lacrosse playing the less daylight hours to use unlit fields.

Bill expressed interest in chairing a committee to look into leasing field space. If anyone would like to serve on this committee, please contact Bill directly.

10. **New Business:**

- **Scholarship Criteria:** When Sandymount and Deer Park Councils merged, we continued Sandymount's tradition of granting college scholarships to high school seniors that participated in Council programs. Lona suggested the Council form a committee to update the specific criteria for the scholarships. It was decided since we don't have a scheduled November meeting, we will have a meeting at Mechanicsville on November 12th at 7pm with the Executive Board and any interested parties to discuss scholarship criteria.

11. **Open Forum (Comments, Questions & Concerns):** Nothing significant to report.

12. **Action Items, Next Meeting Announcement and Meeting Adjournment:**

**Action Items:**

Action Item	Who	Completed ?
Develop a Maintenance "To Do" List for facilities	Robert/Council	
Develop Self Help Project Submission Process	Robert/Council	
Develop a facility/field survey	Sheldon/Council	
Post concussion self-training to the website?	Robert Freter	
Status of Softball self help project?	Dave Tartaglia	
Develop and present a financial analysis	Lona Greensfelder	
Programs review and update web content on the CCRC site	All Programs	
Provide program information to Steve Krouse by 10/31/13	All Programs	

**Special Meeting:** 12 November 2013 (**Not a general Meeting – this will be used to establish scholarship criteria**)

**Location:** Mechanicsville Elementary

**Time:** 7:00 p.m.

**Next Meeting:** 14 January 2014

**Location:** Mechanicsville Elementary

**Time:** 7:00 p.m.