

## Central Carroll Recreation Council Board Meeting Minutes

**Meeting Date:** 8 January 2013  
**Meeting Time:** 7:00 p.m.  
**Meeting Location:** Mechanicsville Elementary School

### Attendees:

Robert Freter	President
Sheldon Topolsky	Vice President
Lona Greensfelder	Treasurer
Jim Lane	Secretary
Steve Krouse	Community Coordinator
John Fitzgerald	Member At Large
Chris Johnson	Member At Large & Gamber Lacrosse Program Rep
Eric Mersinger	Member At Large
Dave Roth	Member At Large
Loren Lustig	Dept. Recreation & Parks
Joe Griffin	Finksburg Baseball Program Rep
Tamie Maier	Field Hockey Program Rep
Tracey Rohrback	Check-Hers Lacrosse Program Rep

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A: denotes absent

### Agenda:

1. Meeting Called to Order
2. Introduction of Attendees
3. Review & Approval of Previous Meeting Minutes
4. President's Report
5. Community Coordinator's Report
6. Carroll County Department of Recreation Report
7. Treasurer's Report
8. Program Reports
9. Old Business
10. New Business
11. Open Forum (Comments, Questions & Concerns)
12. Announcement of the next Meeting
13. Adjournment

### Meeting Notes:

#### **Meeting Called to Order / Introduction of Attendees:**

Meeting was called to order at 7:00 p.m.

3. **Review & Approval of Previous Meeting Minutes and Action Items:** Minutes from 11/13/12 Meeting were approved. Approved minutes will be sent to Ron Seibel for posting to the website.
4. **President's Report:** This January meeting represents the changed meeting schedule that was approved in November. Need to ensure the website is updated to reflect the new schedule. The focus of this meeting is to review and approve the remaining amendments to the Council By Laws.

Regarding the approved Self-Help projects, any item or work that requires a subcontractor or the purchase of materials will require 3 quotes be collected and submitted to the County.

5. **Community Coordinator's Report:** Volleyball attendance is up this season! More information to follow but there will be a fundraising event held in the Fall @ Sandymount on 9/21/13. The fields will not be available until after 7 p.m. Impact is to soccer. Copies of the Spring field requests were passed out to the

programs.

**Carroll County Department of Recreation Report:** Mr. Loren Lustig was introduced as Tina Schupp's replacement. He passed a reminder that the Spring Self Help projects are due to the County. The next Self Help session is coming up in February and any project forms **must** be submitted to the Department of Recreation and Parks by the first Wednesday in February (2/6/13). The presentations to committee will take place on 27 February. Loren reminded everyone of the Inclement Weather Policy (posted on the CCRC website) and announced a Ride, Run and Ramble activity being scheduled for March 24<sup>th</sup>.

6. **Treasurer's Report:** Lona passed out copies of the report and reviewed with the attendees. Additional copies are available upon request. The Council agreed to cancel the existing cell phone contract but Lona wanted to ensure that all contact information on the website was correct and that email links were working correctly.

7. **Program Reports:** No programs had anything significant to report

- **Adult Fitness:** Nothing reported; Program Rep not present
- **Adult Volleyball-drop in @ Sandymount:** Report delivered by Steve Krouse
- **Arnis Tae Kwon Do at Mechanicsville:** Nothing reported; Program Rep not present
- **Arts & Crafts:** Nothing reported; Program Rep not present
- **Basketball:** Basketball numbers are down; with Mechanicsville not available, there is not enough gym space to accommodate additional numbers. Back boards and rims are in and will be installed in the next couple of weeks.
- **Basketball Travel:** Nothing reported
- **Central Carroll Soccer Club:** Nothing reported
- **Check Hers Lacrosse:** Nothing reported
- **Field Hockey:** Field Maintenance at CCC: Fields are in bad shape; this was reported in August; is anything being planned?
- **Finksburg Baseball:** Nothing reported
- **Finksburg Lady Lions Softball:** Nothing reported
- **Football/Cheerleading-Gamber Optimist:** Nothing reported
- **Karate at Sandymount:** Nothing reported
- **Lacrosse-Gamber Optimist:** Nothing reported
- **Soccer In-house:** Nothing reported
- **Zumba Fitness:** Nothing reported; Program Rep not present

8. **Old Business:**

- **Change in Bylaws (meeting dates & program requirements):** The proposal to change the required meeting months from **February, April, May, August, September, and November** to **January, March, April, May, August, September, and October** was approved by vote at the last meeting and was effective on November 13<sup>th</sup>.

Received unanimous approval of additional By Law Changes. Lona will update the By Law document and distribute to the Council.

- **New Program Affiliation Form:** Need to finalize form. The form will be updated with any comments received to date and then sent out with the 1/8/13 minutes for a final review in order to finalize form.
- **Sandymount and Deer Park Field Treatments/Maintenance:** We have been using two different companies to perform field maintenance. Maintenance consists of three-phase field treatments in early spring, late spring and fall. The Council thought that we might be able to gain cost savings by combining the services into one contract. Lona solicited and received cost proposals from 3 to 4 companies. We reviewed the cost proposals and determined that the cost savings were not significant enough to warrant consolidation. The decision was made to stay with current companies and add infield weed control for the softball/baseball diamonds at Sandymount and Deer Park.
- **Signs:** Robert will follow-up with the sign company to find out the status of the Rec Council sign.

9. **New Business:**

- **Field Paint:** Dave Roth is getting ready to order white field paint. He is getting a great price at \$28 per case. If any other programs would like to order paint they should contact Dave.

10. **Open Forum (Comments, Questions & Concerns):** No additional comments, questions or concerns.

11. **Action Items, Next Meeting Announcement and Meeting Adjournment:**

**Action Items:**

Action Item	Who	Completed ?
Develop a Maintenance "To Do" List for facilities	Council	
Develop Self Help Project Submission Process	Council	
Finalize actions for Crusader Affiliation	Lona	
Solicit minimum of 3 bids for field maintenance	Lona	1/8/13
Develop a facility/field survey	Sheldon	
Develop a formal Program Application Form/Process	Council	
Update and distribute revised By Laws	Lona	
Add infield weed control to the lawn care contracts for the softball / baseball diamonds at Deer Park and Sandymount	Lona	

**Next Meeting:** 12 march 2013

**Location:** Mechanicsville Elementary

**Time:** 7:00 p.m.