

## Central Carroll Recreation Council Board Meeting Minutes

**Meeting Date:** 12 March 2013  
**Meeting Time:** 7:00 p.m.  
**Meeting Location:** Mechanicsville Elementary School

### Attendees:

Robert Freter	President
Sheldon Topolsky	Vice President
Lona Greensfelder	Treasurer
Jim Lane	Secretary
Steve Krouse	Community Coordinator
John Fitzgerald	Member At Large & Gamber Football Program Rep
Chris Johnson	Member At Large & Gamber Lacrosse Program Rep
Eric Mersinger	Member At Large
Dave Roth	Member At Large & Central Carroll Soccer Program Rep
Loren Lustig	Dept. Recreation & Parks – Recreation Coordinator
Jeff Degitz	Administrator Dept. Recreation & Parks
Dave Tartaglia	Finksburg Baseball Program Rep
Scott Linton	Finksburg Softball Program Rep
Kevin Stewart	Gamber Lacrosse Program Rep
Tamie Maier	Field Hockey Program Rep
Sue DiPietro	Field Hockey Program Rep
Melissa Moshang	Field Hockey Program Rep
Tracey Rohrback	Check-Hers Lacrosse Program Rep
Kathleen Bowen	Central Carroll Soccer Program Rep
Denny Snyder	Soccer
Mark Zinamosca	Crusaders Football
Julie Crone	Crusaders Football

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A: denotes absent

### Agenda:

1. Meeting Called to Order
2. Introduction of Attendees
3. Review & Approval of Previous Meeting Minutes
4. President's Report
5. Community Coordinator's Report
6. Carroll County Department of Recreation Report
7. Treasurer's Report
8. Program Reports
9. Old Business
10. New Business
11. Open Forum (Comments, Questions & Concerns)
12. Announcement of the next Meeting
13. Adjournment

### Meeting Notes:

#### **Meeting Called to Order / Introduction of Attendees:**

Meeting was called to order at 7:00 p.m.

3. **Review & Approval of Previous Meeting Minutes and Action Items:** Minutes from 1/8/13 Meeting were approved. Approved minutes will be sent to Ron Seibel for posting to the website.
4. **President's Report:**

Robert introduced concussion training as a topic for general discussion. Abby Gruber had promoted this topic last year and worked with a local Physical Therapy company to provide training/awareness. The purpose for introducing this topic is to determine if the Rec Council needs to continue expanding concussion awareness to the recreational sports programs. The following suggestions were proposed:

- a) Find and post concussion self training to website; announce the site and assume programs will visit.
- b) Determine if there are any plans to use the previous vendor to hold additional sessions. Steve Krouse has the contact information and will possibly schedule a presentation to the Council.

Camp Information: The following camps were proposed for this:

- a) Denny Snyder wants to bring a soccer camp to Sandymount Park. This is 3 one-week skill camps that are for the ages of 5 through 9<sup>th</sup> grade. The first of the three sessions will take place in early summer (week of 1 July) and the other two will be held closer to the fall. Each session will run for about 3 hours (8:30 a.m. – 11:30 a.m.).
- b) Steve Krouse will be holding a morning Art Camp and an afternoon Sports Camp at Cranberry Station Elementary.
- c) Bill Warburton plans to hold a soccer camp at Sandymount Park the week of 17 June. This camp will be sponsored through the Central Carroll Soccer Club and has been held for the last 2 years. This camp is targeted at boys and girls 1<sup>st</sup> grade and up. The field usage request includes Sandymount fields, pavilion and tennis courts from 8 a.m. through 9 p.m.

5. **Community Coordinator's Report:** Spring Program field permits have been distributed. No apparent issues to date. Dave Roth is looking for permit to use Mechanicsville.

**Carroll County Department of Recreation Report:** Loren Lustig provided the following update:

- Dog Park at Bennett Cerf Park: The new Dog Park is about to open. It will be available to registered owners. Members will receive the combination to the gate and their dogs must wear a special site specific tag when at the park. Hours will be sunrise to sunset. Registration is via Recreation & Parks and the cost is \$30 per year. For more information go to: [www.bennettcerfdogpark.org](http://www.bennettcerfdogpark.org)
- Face Book Page: Recreation & Parks encourages everyone to officially "like" the Recreation & Parks Face Book page. This will provide timely updates and important news about programs. Currently, the Recreation & Parks Face Book page has 518 such contacts.
- Upcoming Major Events:
  - a) Maple Sugaring Festival at Hashawa
  - b) Early Bird Fishing Tournament at Piney Run Park
  - c) FARC Chocolate Festival
- Customer Service Survey: Ten question survey via the Recreation & Parks web page; feedback is highly encouraged.
- Executive Board/Program Leadership Survey: Five question surveys mailed to Program Chairs, Exec Board members, and Presidents of Councils. Response is strongly encouraged.
- Abby Gruber: Abby took a position as the Director of Recreation and Parks for Westminster. Her new email address is: [agruber@westgove.com](mailto:agruber@westgove.com)
- Certificates of Insurance: Critical issue to get in early for any program that spans the start of the new fiscal year (July 1).
- Tournament of Champions: This annual event, held at McDaniel College, is scheduled for April 11, 2013. Fiscal support from the Recreation Councils is gratefully received. The POC for this program is: Mr. Ryan Kelly ([Rwkeylly@carrollk12.org](mailto:Rwkeylly@carrollk12.org))

Jeff Degitz provided the following update:

- Reiterated importance of completing and returning surveys.
- BGE tree work should be occurring soon at Sandymount; all work has been approved.

6. **Treasurer's Report:** Lona passed out copies of the report and reviewed with the attendees. Additional copies are available upon request.

7. **Program Reports:**

- **Adult Fitness:** low numbers this session but 13 signed up for the next one.
- **Adult Volleyball-drop in @ Sandymount:** Registration is full; Program Rep not present
- **Arnis Tae Kwon Do at Mechanicsville:** Everything good; Program Rep not present
- **Arts & Crafts:** Would like better numbers; Program Rep not present
- **Basketball:** Will be closing out program within a week.
- **Basketball Travel:** Well represented in the CCBL play-offs; Gamber's 5<sup>th</sup> & 7<sup>th</sup> grade teams were runners up as was the Central Carroll 8<sup>th</sup> grade team.
- **Central Carroll Soccer Club:** Self Help goals are installed; about maxed out for Rec numbers; travel has 226 kids on 16 teams. U14 Team will be traveling to England to play.
- **Check Hers Lacrosse:** All good.
- **Field Hockey:** Sue DiPietro and Melissa Moshang were introduced and will be taking over for Tammie.
- **Finksburg Baseball:** Finalizing registration; numbers are good. FBB is thankful for the Self Help funds/projects and additional field space at the Carroll Community College.
- **Finksburg Lady Lions Softball:** Dog waste is becoming an annoyance at Sandymount; owners are not cleaning up after their pets.
- **Football/Cheerleading-Gamber Optimist:** Should have schedule finalized next week and will submit to Steve. John introduced a new Sports Fitness/Awareness Program (see new business below).
- **Karate at Sandymount:** All good.
- **Lacrosse-Gamber Optimist:** All good but running out of field space. Would like to utilize field behind Megan. Is it part of Megan or its own field. The Council determined it was part of Megan and could be used.
- **Soccer In-house:** All good.
- **Zumba Fitness:** Experiencing low numbers; Program Rep not present.

8. **Old Business:**

- **Update on Self Help Projects:** Gamber Scoreboard has been received; soccer goals are complete; waiting for ground to dry/harden to allow delivery of dirt for Deer Park and Sandymount ball fields; Deer Park shed and batting cage have been ordered and in process of delivery/construction; Sandymount softball field work underway.
- **Sandymount Field #2 Repair:** Field work to begin this Spring.
- **Change in Bylaws:** Lona will distribute updated bylaws to the Council and they will be posted to the website.
- **New Program Application Form:** The form was approved and finalized; form will be posted to the website with instruction for submittal.
- **Sandymount and Deer Park Field Treatments/Maintenance:** Lona had infield weed control added to the field maintenance contracts.
- **Sandymount Pavilion:** The pavilion received a new roof.
- **Signs:** sign on 140 has repaired; need to determine if bill has been received/paid.
- **Community College Field:** The field is in bad shape. What can be done to improve its condition? Numerous sports teams, including Westminster High School, use the field. There are goal posts at the field. Can they be removed or sleeved for temporary removal. Rugby used the goal posts at one time but they are hazards for other sports. Kevin Stewart will assess whether adding dirt to the field will improve conditions. It's too late to seed as it will not grow due to usage. Terry Bowen is the POC at Carroll Community College for the field. Lona will try to contact him to discuss.
- **Megan Field at Deer Park:** Kevin will also spread dirt and seed for the Megan field.

- **Tennis Courts:** Tina Schupp sent information on link for possible Grant funding for the tennis court repair. Looking for someone to be lead on this.
- **Light Bulbs at Deer Park:** Light bulbs need to be replaced on Main, Megan and Memorial fields. Programs – please provide number of lights and locations to Kevin Stewart as they are identified. Also, there is an open junction box wire exposed wires on Memorial. Kevin to request same company effect repairs.
- **Field Paint:** Dave Roth provided an update on field paint. He was able to get Sherwin Williams to match the price from the competing vendor. Here is the paint pricing and contact information for Sherwin Williams:

Contact: Fred Zentgraf  
901 E Baltimore Blvd  
Westminster, MD 21157

Phone:(410) 848-7062  
Fax: (410) 840-9737  
Store Email: [sw5060@sherwin.com](mailto:sw5060@sherwin.com)

Pricing: All other colors \$2.84 per can  
All other colors \$2.84 per can  
Current promotional offer is a free striper with the purchase of 20 cases  
Free delivery is included and tax free if you use the CCRC account  
A case of field paint from Sherwin Williams contains six cans

#### 9. New Business:

- New Programs: The following Programs were introduced:
  - a) **Sports Fitness/Awareness Program:** John Fitzgerald introduced this new 6-week program slated to start in June. The intent is to focus sessions on sports preparation, fitness and health including injury prevention, proper conditioning, technique, diet, etc. that can ultimately prevent injuries. Meghan Young of Maryland Sports Rehabilitation will be running the program open to boys and girls from all sports but ages will be determined.
  - b) **Crusader's Football Program:** The football program, in its 8<sup>th</sup> year, formally requested affiliation with the Rec Council. Crusaders Football Program includes about 40 players and 20 cheerleaders on its JV and Varsity leagues. They practice and play at Deer Park and schedule around the Rec. Programs. The affiliation was approved with no objections.
  - c) **Middle Soccer League Program:** Dave Roth introduced the idea and possibility of starting a Middle School Soccer League. League would operate like a coed pick-up program on Tuesdays and Thursdays from late June to mid July. The main consideration in determining feasibility will be field space availability.
- Dicks Sporting Goods Sponsor: They are sponsors for basketball, baseball and softball. Who else can they sponsor? We didn't have much time to spend on this topic and may need to add it to next month's agenda.

#### 10. Open Forum (Comments, Questions & Concerns):

- Kevin Stewart asked if the LAXMAX tournament has been confirmed for Westminster this year. Jeff Degitz indicated that it has not been confirmed yet.
- Smoke – Free Policy: Questions were asked about facility smoking policies. There are no smoke free facilities in the county, however, there is a policy that no smoking will occur within 50 yards of an organized youth activity.

#### 11. Action Items, Next Meeting Announcement and Meeting Adjournment:

**Action Items:**

Action Item	Who	Completed ?
Finalize actions for Crusader Affiliation	Lona	3/12/13
Develop a formal Program Application Form/Process	Council	3/12/13
Add infield weed control to the lawn care contracts for the softball / baseball diamonds at Deer Park and Sandymount	Lona	3/12/13
Update and distribute revised By Laws; post to website	Lona	3/16/13
Develop a Maintenance "To Do" List for facilities	Robert/Council	
Develop Self Help Project Submission Process	Robert/Council	
Develop a facility/field survey	Sheldon/Council	
Set-up concussion presentation to Council?	Steve Krouse	
Post concussion self-training to the website?	Robert Freter	

**Next Meeting:** 9 April 2013  
**Location:** Mechanicsville Elementary  
**Time:** 7:00 p.m.