

Central Carroll Recreation Council Board Meeting Minutes

Meeting Date: 09 April 2013
Meeting Time: 7:00 p.m.
Meeting Location: Mechanicsville Elementary School

Attendees:

Robert Freter	President
Sheldon Topolsky	Vice President
Lona Greensfelder	Treasurer
Jim Lane	Secretary
Steve Krouse	Community Coordinator
John Fitzgerald	Member At Large & Gamber Football Program Rep
Chris Johnson	Member At Large & Gamber Lacrosse Program Rep
Eric Mersinger	Member At Large
Dave Roth	Member At Large & Central Carroll Soccer Program Rep
Loren Lustig	Dept. Recreation & Parks – Recreation Coordinator
Kevin Stewart	Gamber Lacrosse Program Rep
Sue DiPietro	Field Hockey Program Rep
Kathleen Bowen	Central Carroll Soccer Program Rep
John Caldwell	Travel Field Hockey Program

A: denotes absent

Agenda:

1. Meeting Called to Order
2. Introduction of Attendees
3. Review & Approval of Previous Meeting Minutes
4. President's Report
5. Community Coordinator's Report
6. Carroll County Department of Recreation Report
7. Treasurer's Report
8. Program Reports
9. Old Business
10. New Business
11. Open Forum (Comments, Questions & Concerns)
12. Announcement of the next Meeting
13. Adjournment

Meeting Notes:

Meeting Called to Order / Introduction of Attendees:

Meeting was called to order at 7:00 p.m.

3. **Review & Approval of Previous Meeting Minutes and Action Items:** Minutes from 3/12/13 Meeting were approved. Approved minutes will be sent to Ron Seibel for posting to the website.

4. **President's Report:**

- **Nominations for Board positions:** Elections will be held during the May meeting. Current board membership was endorsed for elections in May. No new members were nominated during this meeting.
- **Self Help Projects:** Project proposals are due to be reviewed by the Council prior to the Sept. 4th due date. We have a May meeting and then do not meet again until August. All projects should be submitted to the council electronically prior to August meeting so the council has an opportunity to review, endorse and approve funding for the projects.

- **Middle School and Adult Soccer League:** Bill Warburton was interested in hosting a middle school and adult soccer league at Sandymount during the Summer, however, those plans are currently on hold.
 - **Dance Program:** Ms. Aleta Held expressed interest in establishing a dance program within the purview of the Rec Council. She presented details of the program to the Rec Council. Rec Council voted to pursue additional information in support of standing up the Dance Program.
5. **Community Coordinator's Report:** Volunteer Hours Report is due by 1 May 2013. Please click on this link to access the reporting form:
<http://ccggovernment.carr.org/ccg/recpark/forms/Recreation%20and%20Parks%20Program%20Report.pdf>.
6. **Carroll County Department of Recreation Report:** Loren Lustig provided the following update:
- New Bureau Chief, Lisa Carroll, reports in on April 18th.
 - Abby Gruber: Abby took a position as the Director of Recreation and Parks for Westminster. Her new email address is: agruber@westgove.com
 - Tournament of Champions: This annual event, held at McDaniel College, is scheduled for April 11, 2013. Fiscal support from the Recreation Councils is gratefully received. The POC for this program is: Mr. Ryan Kelly (Rwkeylly@carrollk12.org)
 - Certificates of Insurance: Critical issue to get in early for any program that spans the start of the new fiscal year (July 1).
7. **Treasurer's Report:** Lona passed out copies of the report and reviewed with the attendees. Additional copies are available upon request.
- 12 month access CD (\$5,058.17) matures on 4/14/13. Recommendation is to convert to another accessible CD. Lona will put out information with options to Council for a vote.
 - Sherwin Williams commercial account information was sent to programs.
 - Recommendation was made for the Council to establish standard program fee schedules so that programs know what their costs will be. Action for a future meeting.
8. **Program Reports:**
- **Adult Fitness:** 15 signed up for the next class.
 - **Adult Volleyball-drop in @ Sandymount:** Registration is full; Program Rep not present
 - **Arnis Tae Kwon Do at Mechanicsville:** Everything good; Program Rep not present
 - **Arts & Crafts:** Would like better numbers; Program Rep not present
 - **Basketball:** off season.
 - **Basketball Travel:** Well represented in the CCBL play-offs; Gamber's 5th & 7th grade teams were runners up as was the Central Carroll 8th grade team.
 - **Central Carroll Soccer Club:** All good.
 - **Check Hers Lacrosse:** All good.
 - **Field Hockey:** All good
 - **Finksburg Baseball:** All good; Rec League opening day is April 13.
 - **Finksburg Lady Lions Softball:** Program Rep not present
 - **Football/Cheerleading-Gamber Optimist:** Registration starting in April.
 - **Karate at Sandymount:** All good.
 - **Lacrosse - Gamber Optimist:** All good.
 - **Soccer In-house:** All good.
 - **Zumba Fitness:** Doing well.
9. **Old Business:**
- **Update on Self Help Projects:** Gamber Scoreboard has been installed; soccer goals are complete; still waiting on delivery of dirt for Deer Park and Sandymount ball fields; Deer Park shed and batting cage have been ordered and installed.
 - **Sandymount Field #2 Repair:** Field work began on April 8th.

- **Lights at Deer Park:** Lights at Deer Park fields have been replaced/repared.
- **Community College Field:** The field is in bad shape. What can be done to improve its condition? Numerous sports teams, including Westminster High School, use the field. There are goal posts at the field. Can they be removed or sleeved for temporary removal. Rugby used the goal posts at one time but they are hazards for other sports. Kevin Stewart will assess whether adding dirt to the field will improve conditions. It's too late to seed as it will not grow due to usage. Terry Bowen is the POC at Carroll Community College for the field. Lona tried to contact him to discuss the state of the field but was not able to reach him.
- **Concussion Awareness:** The following link was passed in the agenda: <http://www.cdc.gov/Concussion/>. Council to evaluate for web posting.
- **New Program Application Form:** Form is complete and has been submitted to the webmaster for posting.
- **140 Sign:** Sign has been repaired; Lona researching if bill has been received/paid.

10. New Business:

- **Travel Field Hockey League:** John Caldwell provided a brief overview of their organization and indicated that their league is looking for field space and considering affiliation.
- **Sports Fitness/Awareness Program:** John Fitzgerald submitted a program affiliation request form for the Sports Fitness Program being sponsoring by the Gamber Smallwood Optimists. The Program received unanimous approval by the Council. This is a new 6-week program slated to start in June. The intent is to focus sessions on sports preparation, fitness and health including injury prevention, proper conditioning, technique, diet, etc. that can ultimately prevent injuries. Meghan Young of Maryland Sports Rehabilitation will be running the program open to boys and girls from all sports but ages will be determined.

11. Open Forum (Comments, Questions & Concerns): Nothing significant to report.

12. Action Items, Next Meeting Announcement and Meeting Adjournment:

- The following items were on the 4/9 agenda but time did not permit discussion:
 - 1) Facilities: Deer Park rental, mulch for tot lots, Sandymount pavilion roof replacement, facility rentals, Grant Funding for tennis courts (is Ron Seibel lead on this?)
 - 2) Website usage; look at calendar.
 - 3) Dicks Sporting Goods is a sponsor for Basketball, Baseball & Softball. Who else can they sponsor?

Action Items:

Action Item	Who	Completed ?
Finalize actions for Crusader Affiliation	Lona	3/12/13
Develop a formal Program Application Form/Process	Council	3/12/13
Add infield weed control to the lawn care contracts for the softball / baseball diamonds at Deer Park and Sandymount	Lona	3/12/13
Update and distribute revised By Laws; post to website	Lona	3/16/13
Develop a Maintenance "To Do" List for facilities	Robert/Council	
Develop Self Help Project Submission Process	Robert/Council	
Develop a facility/field survey	Sheldon/Council	
Set-up concussion presentation to Council?	Steve Krouse	
Post concussion self-training to the website?	Robert Freter	

Next Meeting: 14 May 2013
Location: Mechanicsville Elementary
Time: 7:00 p.m.