

Central Carroll Recreation Council Board Meeting Minutes

Meeting Date: 14 May 2013
Meeting Time: 7:00 p.m.
Meeting Location: Mechanicsville Elementary School

Attendees:

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| Robert Freter | President | |
| Sheldon Topolsky | Vice President | |
| Lona Greensfelder | Treasurer | |
| Jim Lane | Secretary | |
| Steve Krouse | Community Coordinator | |
| John Fitzgerald | Member At Large & Gamber Football Program Rep | A |
| Chris Johnson | Member At Large & Gamber Lacrosse Program Rep | A |
| Eric Mersinger | Member At Large | |
| Dave Roth | Member At Large & Central Carroll Soccer Program Rep | |
| Lisa Carroll | Dept. Recreation & Parks – Chief, Bureau of Recreation | |
| Loren Lustig | Dept. Recreation & Parks – Recreation Coordinator | |
| Kevin Stewart | Gamber Lacrosse Program Rep | |
| Sue DiPietro | Field Hockey Program Rep | |
| Dave Tartaglia | Finksburg Baseball Program Rep | |
| Mark Zinamosca | CMC Crusader Football Program Rep | |
| Bill Warburton | Central Carroll Soccer Program Rep | |
| Mark Funka | Soccer Club | |
| Gena Gruenziger | Tree of Friends Foundation | |
| Jessie Boog | Tree of Friends Foundation | |

A: denotes absent

Agenda:

1. Meeting Called to Order
2. Introduction of Attendees
3. Review & Approval of Previous Meeting Minutes
4. President's Report; Election of Board Positions
5. Community Coordinator's Report
6. Carroll County Department of Recreation Report
7. Treasurer's Report
8. Program Reports
9. Old Business
10. New Business
11. Open Forum (Comments, Questions & Concerns)
12. Announcement of the next Meeting
13. Adjournment

Meeting Notes:

1. **Meeting Called to Order / Introduction of Attendees:** Meeting was called to order at 7:00 p.m.
3. **Review & Approval of Previous Meeting Minutes and Action Items:** Minutes from 4/9/13 Meeting were approved. Approved minutes will be sent to Ron Seibel for posting to the website.
4. **President's Report:**
 - **New Program Affiliation Requests:**

Bill Warburton attended representing the Carroll County Adult Summer Soccer League. Bill clarified that he wants to run the league through the Central Carroll Soccer Club and does not want

to see a new affiliation. He did want to gain further insight on the Council requirements, fees, etc. for doing so.

Kevin Stewart introduced a request to have CMD Club Lacrosse re-affiliate with the Rec Council. He anticipates for teams (U11, U13, U14 and U15) practicing over a 4/5 week period to compete in 3 tournaments. Fields will be used for practice only, no games, two nights a week from Mid May through Mid July.

- **Elections for Board positions:** Current board membership was re-elected to their same positions. In addition, Kevin Stewart was unanimously voted in as Member at Large Board Member.
- **Self Help Projects:** Project proposals are due to be reviewed by the Council prior to the Sept. 4th due date. We do not meet again until August. All projects should be submitted to the council electronically prior to August meeting so the council has an opportunity to review, endorse and approve funding for the projects.

5. **Community Coordinator's Report:** Steve Krouse provided the following:

- **Programs:** All programs are doing well; received volunteer hours from every program but Zumba.
- **LAX Max:** LAX Max event will be held June 7th thru 9th; will be using Deer Park and Community College facilities.
- **Fall Field Requests:** Due June 15th.
- **Dance Program:** There is no way to store the mirrors that Aleta wanted to purchase for the program. Steve will follow-up with her to discuss.
- **Turf Fields:** There is a committee sponsored by Friends of Carroll Recreation & Parks looking to install 1 or 2 turf fields. The Sponsoring Rec Council/Program will lose control of the fields since funding will be pooled from all Rec Councils.

6. **Report:** Loren Lustig deferred to new Bureau Chief, Lisa Carroll to provide the following update:

- Just started position on April 18th.
- Winfield Rec Council is pushing AEDs; Maybe Central Carroll should consider the same; Red Cross certification is \$27 for basic 2 yr. certification.
- Positive Coaching Alliance is sponsoring 3 workshops at a cost of \$2,550 per year. This cost will be split by the Rec Councils.
- Insuring Equipment: Woodbine Rec Council is discussing insuring their equipment (i.e., tractors, sports equipment, etc.). This equipment represents a significant investment and should be protected.
- Advertising when used on County facilities/premises needs to be non-permanent/removable.

7. **Treasurer's Report:** Lona passed out copies of the report and reviewed with the attendees. Additional copies are available upon request.

- Council voted to discontinue the cell phone service contract; any references to this number need to be updated.
- Woodland signs has not invoiced for the billboard sign.
- It was determined that the calculation for determining the cost share for paid instructors would be Registration fees minus expenses (80/20) plus expense.

8. **Program Reports:** All programs reported out as doing fine; nothing significant to report

- **Adult Fitness:**
- **Adult Volleyball-drop in @ Sandymount:**
- **Arnis Tae Kwon Do at Mechanicsville:**
- **Arts & Crafts:**
- **Basketball:**
- **Basketball Travel:**
- **Central Carroll Soccer Club:**

- **Check Hers Lacrosse:**
- **Field Hockey:**
- **Finksburg Baseball:**
- **Finksburg Lady Lions Softball:**
- **Football/Cheerleading-Gamber Optimist:**
- **Crusaders Football**
- **Karate at Sandymount:**
- **Lacrosse - Gamber Optimist:**
- **Soccer In-house:**
- **Zumba Fitness:**

9. Old Business:

- **Concussion Awareness:** The following link was passed in the agenda: <http://www.cdc.gov/Concussion/>. The Council is to evaluate for web posting.
- **Update on Self Help Projects:** Gamber Scoreboard has been installed; soccer goals are complete; still waiting on delivery of dirt for Deer Park and Sandymount ball fields; Deer Park shed and batting cage have been ordered and installed.
- **Lights at Deer Park:** Lights at Deer Park fields have been replaced/repared.
- **Community College Field:** The field is in bad shape. What can be done to improve its condition? Numerous sports teams, including Westminster High School, use the field. The uprights have been removed. Terry Bowen is the POC at Carroll Community College for the field. Lona tried to contact him to discuss the state of the field but was not able to reach him. This field is projected to become a parking garage in the College Master Plan. When this happens, field space will become a bigger issues.

Field Space Leasing: In response to field issues Bill Warburton introduced an idea about issuing a solicitation seeking land owners that may be interested in leasing 10 – 20 acres to the Rec Council. He offered to form a committee to research the issue and communicate with Jeff Degitz.

10. New Business:

- **Finksburg Day:** Finksburg Day will be held on May 18th at the Finksburg Plaza; contact Tim Ganske at mrtimg@msn.com with questions or comments.
- **Tree of Friends Foundation:** Gena Gruenziger and Jessica Boog from the Tree of Friends Foundation attended the council meeting to propose a benefit run to replace the missing Megan Field sign. Rec Council unanimously approved this proposal and asked that Gena and Jessica develop and submit a site plan and sign design to the County. The goal is to re-dedicate the sign during the run on 22 June.
- **Website usage; look at calendar:** Use this to announce registration dates, key events and other deadlines such as self help & field request due dates.
- **Dicks Sporting Goods** is a sponsor for Basketball, Baseball & Softball. Who else can they sponsor?

11. Open Forum (Comments, Questions & Concerns): Nothing significant to report.

12. Action Items, Next Meeting Announcement and Meeting Adjournment:

Action Items:

| Action Item | Who | Completed ? |
|--|-----------------------|-------------|
| Develop a Maintenance "To Do" List for facilities | Robert/Council | |
| Develop Self Help Project Submission Process | Robert/Council | |
| Develop a facility/field survey | Sheldon/Council | |
| Set-up concussion presentation to Council? | Steve Krouse | |
| Post concussion self-training to the website – all members to review | Robert Freter/Council | |
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Next Meeting: 13 August 2013
Location: Sandymount Pavilion
Time: 7:00 p.m.